

MARSHALL COUNTY 911 BOARD

909 S 2ND ST. MARSHALLTOWN, IA 50158, PH: 754-5725, FX: (641-752-1211)

PUBLIC MEETING NOTICE MARSHALL COUNTY 911 SERVICE BOARD

Location of Meeting: Marshall County Sheriff's Office
2369 Jessup Ave Marshalltown, IA 50158
Meeting Room ~ 3rd Floor (off the lobby)

Thursday, January 4, 2024 5:30 PM

Notice to the public -The executive committee of the Joint 911 Service Board welcomes comments from the public during discussion. You are requested to state your name for the record and limit the time used to present your remarks in order that others may be given the opportunity to speak. The normal process on any agenda item is for the Chairperson to read the item from the agenda, input is received from the audience, the service board is given the opportunity to comment on the issue or respond to the audience concerns, a motion is placed on the floor and the vote is taken.

PUBLIC HEARING 5:30 p.m.

1. Open Hearing - Chair
2. Roll Call / Sign In Sheet - Secretary
3. Calls or correspondence received concerning proposed published budget
4. Discussion – E911 Board
5. Discussion - Public
6. Close Hearing

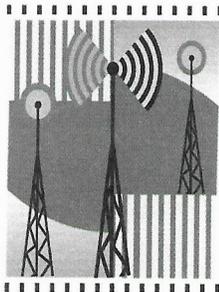
Agenda

1. Approval of January 2024 Agenda
2. Approval of December 2023 Meeting Minutes
3. Approval of December 2023 Bills
4. Budget Approvals / Updates / Approval for State Submission
5. Unfinished / Old Business
6. New Business
7. Public Comments.

Public Forum: This time is set aside for comments from the public on topics other than those listed on the agenda.

Adjournment: There being no further business to come before the Service Board, the meeting is adjourned.

Next Meeting: Thursday, April 11, 2024



RHONDA BRAUDIS, 911 COMMUNICATIONS DIRECTOR PH (641) 754-4750

BOARD MEMBERS

STEVE SALASEK (BOS), JOEL PHILLIPS (MCSO), SAM BRYANT (ST. ANTHONY), EVAN FOLK (LAUREL), JOEL GREER (MARSHALLTOWN), KIM ELDER (EMA), PATRICK HEMMING (ALBION), CYNTHIA MANSAGER (MELBOURNE), DYNETTE MOSHER (LISCOMB), BRAD PFANTZ (STATE CENTER), LES MEYERS (GILMAN), JODI ABRAHAMS (LEGRAND), DALE THOMPSON (FERGUSON), CYRIL THILL (RHODES), MARIE THOMS (MARION TOWNSHIP), MADELEINE WELTON (HAVERHILL), CHAD AFFELDT (CLEMONS)

Marshall County 911 Board Meeting Minutes

Thursday, December 14, 2023

5:30 p.m.

Board Members in Attendance: Marie Thoms, Evan Folk, Kim Elder, Phil Summers, Dale Thompson, Cynthia Mansager, Steve Salasek, Joel Phillips, Joe Gaa, and Madeline Welton. Guests; Rhonda Braudis, John Lauer, Tiffany Eibs, Nathan Overmann, Shane Andrews, Glenda Thompson, Caitlan Reineke (Zoom), and Sarah Tupper/B (Zoom).

Agenda

Call Meeting to Order. Meeting called to order at 5:38 pm

Approval or Amendment of Agenda Items:

1. **Approval of December 2023 Agenda:** Motion by Summers, Seconded by Elder. All ayes. Carries.
2. **Approval of November, 2023 Meeting Minutes:** Motion by Salasek, seconded by Thompson to approve with noted changed. All ayes. Carries.
3. **Approval of November 2023 Bills:** Braudis went over bills and charges. No questions asked. Motion to approve the bills by Folk, Seconded by Summers. Roll call; all ayes.

Discussion and Possible Action:

1. **Chair, Vice-Chair 2024 - Nominations & Vote:** Motion by Thompson to keep Mansager as Chair and Sheriff Phillips as Vice Chair. All ayes. Motion by Mansager, seconded by Phillips to close Nominations.
2. **Surcharge Updates – State Discussions:** Braudis updated the board on previous progress. Over the last several years it has been a 60/40 split. Going forward they are looking at a 50/50 split. The amount for landlines and cell phones is the same. No action at this time. Just an update.
3. **E911 Surcharge Budget:** Board members with provided a handout with the proposed budget. Braudis reviewed items. Motion by Summers, seconded by Folk to approve the publication of the budget on December 21, 2023. All ayes.
4. **SARA Changes – Potential Costs –** There are many items coming to end of life with the Sara Network. This is going to affect and cause required updates sometime this year. Lauer with Racom Spoke discussing the items. There will be further updates in the meetings ahead with specifics that will be required.

Unfinished / Old Business: None

New Business: None

Public Comment – Summers reported that they are getting scam emails from what is thought to be Best Buy at city hall in Gilman. These are scams but wanted to make members aware.

Adjournment: Motion by Elder, seconded by Folk. All ayes. Motion carried. Meeting adjourned at 6:04 p.m.

SURCHARGE FUND - EXPENDITURES

Fiscal Year July 1, 2024 - June 30, 2025

	FYE Actual June 30, 2023	FYE Estimated June 30, 2024	FYE Budgeted June 30, 2025
Administration			
Personnel Costs Database Mgmt/Addressing	1		
Office Supplies	2	30,000	30,000
Postage	3	200	200
Advertising & Promotion	4	300	300
Insurance	5	28,784	40,000
Training Expense	6	35,884	30,000
Other	7	100,000	100,000
Communications			
911 Telephone Expense	8	15,000	10,000
Other Telephone Expense	9		15,000
Next Generation 911 GIS, Data Processing and Addressing			
911 Data Base/MSAG* (Telephone Co.)	10		
911 Data Base/MSAG* (Other)	11	2,160	15,000
Next Generation 911 GIS Data Management	12		
Mapping Expense	13		
Sign Expense	14		
Other	15	41,914	4,500
Equipment Repair & Maintenance			
Telephone Equipment Repair & Maintenance	16		
Radio Equipment Repair & Maintenance	17	54,036	110,000
Other Equipment Repair & Maintenance	18	14,893	30,000
Contracted Services			
Consultant Fees	19		5,000
City Governments	20		
County Governments	21		
Telephone Companies	22		
Capital Expenditures			
Communications Towers & Equipment	23		10,000
Vehicle & Portable Radios	24		
PSAP** Telephone Equipment	25		10,000
PSAP** Other Equipment	26		10,000
Addressing (signs)	27		
Other	28		
Debt Service			
Iowa Finance Authority	29		
Other	30		
Subtotal Expenditures	31	197,849	420,000
TRANSFERS OUT			
Ending Fund Balance	32		
Reserved(Nonspendable/Restricted/Committed)	33		
Assigned Fund Balance	34		600,000
Unassigned Fund Balance	35		632,835
Total Ending Fund Balance	36	1,227,835	1,237,835
TOTAL REQUIREMENTS (Lines 31, 32 & 36)	37	1,652,835	1,657,835

OPERATING FUND - REVENUE

		FYE Actual June 30, 2023	FYE Estimated June 30, 2024	FYE Budgeted June 30, 2025
Beginning Fund Balance (As of July 1, NaN)				
Reserved(Nonspend/Restrict/Committed)	1			
Assigned Fund Balance	2			
Unassigned Fund Balance	3		0	0
Total Beginning Fund Balance	4	0	0	0
Other Revenues				
Interest	5			
County Contribution	6			
City Contributions	7			
	8			
	9			
	10			
	11			
	12			
	13			
	14			
	15			
	16			
	17			
	18			
	19			
	20			
	21			
Subtotal Other Revenues	22	0	0	0
Debt Service				
Iowa Finance Authority	23			
Other	24			
	25			
Subtotal Debt Service	26	0	0	0
Subtotal (Lines 4, 22, & 26)	27	0	0	0
Transfers In	28			
TOTAL RESOURCES (Lines 27 & 28)	29	0	0	0

OPERATING FUND - EXPENDITURES

		FYE Actual June 30, 2023	FYE Estimated June 30, 2024	FYE Budgeted June 30, 2025
Administration				
Salaries & Benefits	1			
Office Supplies	2			
Postage	3			
Advertising & Promotion	4			
Insurance	5			
Training Expense	6			
Other	7			
Communications:				
911 Telephone Expense	8			
Other Telephone Expense	9			
Next Generation 911 GIS, Data Processing and Addressing				
911 Data Base/MISAG* (Telephone Co.)	10			
911 Data Base/MISAG* (Other)	11			
Next Generation 911 GIS Data Management	12			
Mapping Expense	13			
Sign Expense	14			
Other	15			
Equipment Repair & Maintenance				
Telephone Equipment Repair & Maintenance	16			
Radio Equipment Repair & Maintenance	17			
Other Equipment Repair & Maintenance	18			
Contracted Services				
Consultant Fees	19			
City Governments	20			
County Governments	21			
Telephone Companies	22			
Capital Expenditures				
Communications Towers & Equipment	23			
Vehicle & Portable Radios	24			
PSAP** Telephone Equipment	25			
PSAP** Other Equipment	26			
Addressing (signs)	27			
Other	28			
Debt Service				
Iowa Finance Authority	29			
Other	30			
Subtotal Expenditures	31	0	0	0
Transfers Out	32			
Ending Fund Balance				
Reserved(Nonspendable/Restricted/Committed)	33			
Assigned Fund Balance	34			
Unassigned Fund Balance	35	0	0	0
Total Ending Fund Balance	36	0	0	0
TOTAL REQUIREMENTS (Lines 31, 32 & 36)	37	0	0	0

**NOTICE OF PUBLIC HEARING BUDGET ESTIMATE Fiscal Year July 1, 2024 - June 30, 2025
Marshall County 911 Service Board**

The 911 Service Board of the above named jurisdiction will conduct a public hearing on the proposed fiscal year budget as follows:

Meeting Date: (entered upon publish) Meeting Time: (entered upon publish) Meeting Location: (entered upon publish)

At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget. This notice represents a summary of the supporting detail of budgeted receipts and expenditures on file with the 911 Service Board Secretary. Copies of the Supplemental Budget Detail will be furnished upon request.

	FYE June 30, 2023 Actual Expenditures	FYE June 30, 2024 Re- Estimated Expenditures	FYE June 30, 2025 Proposed Expenditures	Transfers Out	Estimated Ending Fund Balance June 30, 2025	Estimated Beginning Fund Balance July 1, 2024	Estimated Other Receipts	Transfers In	Estimated Amount To Be Raised By Surcharge
1. Surcharge Fund	197,849	420,000	420,000	0	1,237,835	1,232,835	105,000		320,000
2. Operating Fund	0	0	0	0	0	0	0	0	
3. TOTAL	197,849	420,000	420,000	0	1,237,835	1,232,835	105,000	0	320,000

**ADOPTED BUDGET AND CERTIFICATE OF TAXES Fiscal Year July 1, 2024 - June 30, 2025
Marshall County 911 Service Board**

File one copy of the Adopted Budget Summary, the Supplemental Detail, and Proof of Publication with the County Auditor by March 15.

Adopted Date: (entered upon adoption) Contact Name: (entered upon publish) Contact Telephone Number: (entered upon publish)

	FYE June 30, 2023 Actual Expenditures	FYE June 30, 2024 Re- Estimated Expenditures	FYE June 30, 2025 Proposed Expenditures	Transfers Out	Estimated Ending Fund Balance FYE June 30, 2025	Estimated Beginning Fund Balance FYE July 1, 2024	Estimated Other Receipts	Transfers In	Estimated Amount To Be Raised By Surcharge
1. Surcharge Fund	197,849	420,000	420,000		1,237,835	1,232,835	105,000		320,000
2. Operating Fund	0	0	0		0	0	0	0	
3. TOTAL	197,849	420,000	420,000	0	1,237,835	1,232,835	105,000	0	320,000

CERTIFICATION

To the County Auditor and the Board of Supervisors of the above-named jurisdiction, in the State of Iowa:

At a meeting of the 911 Service Board for the above-named jurisdiction, on the date indicated above, the budget for the fiscal year stated above was adopted as summarized above.

(Secretary Signature of Certification)

(County Auditor Signature of Certification)