



Marshall County Emergency Management Agency

2369 Jessup Avenue Floor #3 Admin. Bldg. Marshalltown, Iowa 50158
PH: (641) 754-6385 Fax (641) 754-6389
Kim Elder, Coordinator

The Marshall County Emergency Management Commission met January 4th, 2024 (Thursday) at 7:18 p.m. Public Hearing for the FY24 Emergency Management budget at 2369 Jessup Avenue, EOC/Training Room – 3rd Floor, Marshalltown Iowa 50158 with 9 members present.

PUBLIC HEARING

7:18 p.m.

Open Hearing – Chair Salasek at 7:18 p.m.

Roll Call / Sign In Sheet – Secretary Elder. Present were Evan Folk, Laurel; Wendy Eldridge, Rhodes; John Lauer, Racom; Craig Pfantz, State Center; Dale and Glenda Thompson, Ferguson; McKay, Ferguson; Joel Phillips, MCSO; Joe Gaa, Marshalltown; Shane Andrews, 911; Rhonda Braudis, 911; Delores Dunham, Marion Township (Zoom); Marie Thoms, Maria Township; Cynthia Mansager, Melbourne (Zoom); Kim Elder, EMA; Tiffany Eibs, 911 (zoom); Patrick Cornwell, Marion Township/Green Mountain (Zoom); Jacob Patterson, Gilman (Zoom); Madaleine Welton, Haverhill; Steve Salasek, Marshall County BOS.

Calls or correspondence received concerning proposed published budget – no calls or correspondence received by EMA office.

Discussion - EM Commission – Budgets were published on December 21, 2023 in the Times Republican and the Mid Iowa Enterprises.

Discussion – Public – No discussion.

Close Hearing – hearing closed by Chair Salasek at 7:19 p.m.

AGENDA FOR LEMS MEETING:

Call to Order by Chair Salasek at 7:20 p.m.

Roll Call / Sign In Sheet – Secretary Elder. Present were Evan Folk, Laurel; Wendy Eldridge, Rhodes; John Lauer, Racom; Craig Pfantz, State Center; Dale and Glenda

Thompson, Ferguson; McKay, Ferguson; Joel Phillips, MCSO; Joe Gaa, Marshalltown; Shane Andrews, 911; Rhonda Braudis, 911; Delores Dunham, Marion Township (Zoom); Marie Thoms, Maria Township; Cynthia Mansager, Melbourne (Zoom); Kim Elder, EMA; Tiffany Eibs, 911 (zoom); Patrick Cornwell, Marion Township/Green Mountain (Zoom); Jacob Patterson, Gilman (Zoom); Madaleine Welton, Haverhill; Steve Salasek, Marshall County BOS.

Approval of the Agenda for the January 4, 2024 meeting – Motion for approval of the agenda with change of dates for #6 to the correct dates of July 1, 2023 through June 30, 2024, made by Folk, Seconded by Phillips. All in favor, motion carried.

Approval of minutes for December 14, 2023 meeting – motion by Thomspson to approve the minutes as written, seconded by Phillips. All in favor of the motion, motion carried.

Welcome New Commission Members - No new members present. Elder will send out packets and booklets to new members with EM information.

Vote and Appointing of Chair and Vice Chair of Commission

Nominations – nominations opened at 7:23 p.m. Folk motioned for the chair and vice chair to remain the same as they are currently (Salasek Chair and Phillips Vice Chair), Thompson seconded the motion. Call for nominations to cease at 7:23 p.m. No discussion. All in favor of the motion and motion carried.

Adoption of the FY2025 (July 1, 2023 through June 30, 2024) MCEM Budget

Elder stated that the budgeted MCCC amount in the Marshall County Communications Commission was approved at a lower number (\$1,979,925.82) than the published number (\$2,042,430) in the meeting prior to this meeting of the MCEM Commission tonight. This number will be put into line 17 of the revenues detail and line 28 of the expenditures detail pages of the FY25 Marshall County Emergency Management Commission Budget forms. This number includes the maintenance agreement for the radio system (Racom), the salaries and benefits of the communications employees, and the utilities for one year for the communications office space. Motion by Folk to approve the budget as published with correction of the MCCC number(s). Seconded by Thompson.

Discussion – Elder gave details and asked if there were any questions on the published budget or changes. A proposed 5% increase in assessments for county and cities, there will be a need next year to increasing funding due to costs increasing, much of which is insurance increases. There may be some legislative changes coming for voluntary assessments vs. levy. Elder is active in legislative information gathering with Iowa EMA. Proposed 3.5% increase in salary. Line 44 – taking out \$20,000 reserve for emergency fund due to fund balance deficit even with tight budgeting, insurance is a big part of that need. The state may be looking at reducing roll over for projects. More information after this winter/spring session. The hazmat levy has remained the same since prior to

Elder being in the office (over 19 years) and this will need to increase next year due to the contract with Des Moines HazMat team increasing steadily over the years and their insurance will be a large increase this year as all other budgets are seeing. No questions, no further discussion.

NOTICE OF PUBLIC HEARING --- PROPOSED BUDGET Fiscal Year July 1, 2024 - June 30, 2025
 Marshall County Emergency Management Commission

The Emergency Management Commission of the above-named County will conduct a public hearing on the proposed fiscal year 2024/2025 budget as follows:
 Meeting Date: 1/4/2024 Meeting Time: 06:00 PM Meeting Location: 2369 Jessup Avenue Floor 3, Marshalltown, IA 50158
 At the public hearing any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget. This notice represents a summary of the supporting detail of receipts and expenditures on file with the County Coordinator.

	Actual FYE June 30 , 2023	Estimated FYE June 30 , 2024	Proposed FYE June 30 , 2025
BEGINNING FUND BALANCE:	1	376,073	378,135
REVENUES:			178,977
County Contribution	2	26,090	27,395
Other Revenues	3	1,585,731	1,816,445
Total Revenues (2+3)	4	1,611,821	1,843,840
EXPENDITURES:			
Administration and Operations	5	1,563,199	2,034,898
Capital Outlays	6	46,560	8,100
Total Expenditures (5+6)	7	1,609,759	2,042,998
Total Ending Fund Balance	8	378,135	178,977
			268

(This was published in the TR and MIE on December 21, 2023.)

Roll Call Vote:

City/County	Mayor/Rep	Phone	Yes (in favor)	No (not in favor)
Albion	Absent			
Clemons	Absent			
Ferguson	Thompson		Yes	
Gilman	Absent			
Haverhill	Welton		Yes	
Laurel	Folk		Yes	
LeGrand	Absent			
Liscomb	Absent			
Marshall County BOS	Salasek		Yes	
Marshall County Sheriff's Office	Phillips		Yes	
City/County	Mayor/Rep	Phone	Yes (in favor)	No (not in favor)
Marshalltown	Gaa		Yes	
Melbourne	Mansager		Yes	
Rhodes	Eldridge		Yes	
Saint Anthony	Absent			
State Center	Pfantz		Yes	
			In favor	opposed

Called or e-mailed votes as noted above (no calls or e-mails for voting).

Motion carried. Approval of published proposed budget for FY25. Elder will get all the information updated in the state budget website and get information with proof of publication to the auditor's office. Signature obtained from the Commission Chair.

Old Business – Emergency Management Admin Assistant budget is \$27,000. This would allow for approximately 20 hour per week for 52 weeks at \$20 hr. with extra room for hours. Elder is getting the job description ready and hopes to post this in the next month. Salasek will ask if the county would like to do a part time to make the position full time (half time county and half time EM).

New Business – No new business.

Other Business – siren project equipment is arriving. Public health director was hired, Elder will assist with her getting trained and to meetings with other public health officials for the first quarter of the year. Pat Thompson will be leaving February 2. The NQS will be worked on this month to see what training Elder will need to comply with the new regulations from the federal government.

Public Forum- No public comment.

Adjournment- Motion to adjourn by Folk, seconded by Phillips. There being no further business to come before the Commission, the meeting is adjourned at 7:46p.m.

Next meeting: Thursday, April 11, 2024 6 p.m.