



MARSHALL COUNTY COMMUNICATIONS COMMISSION

Marshall County Communications Commission Meeting

November 14, 2024

Immediately following the E911 Board Meeting which starts at 5:30

2369 Jessup Ave Marshalltown, Iowa Meeting Room ~ 3rd Floor (off the Lobby)
Marshall County Sheriff's Office ~ Marshalltown, Iowa

Call Meeting to Order

Approval or Amendment of Agenda Items

1. Approval of November, 2024 Agenda
2. Approval of July, 2024 Meeting Minutes

Discussion and Possible Action

1. Employee Recognition – 5 Years
2. INTD
3. CJIS Audit - Results
4. MCCC Recruitment Video
5. Budget / Updates / TO
6. 2025 Calendar

Unfinished / Old Business

New Business

Public Comments

Next Meeting: Thursday, December 12, 2024

Marshall County Communications Commission Meeting Minutes
July 11th 2024 – Location Marshall County Sheriff's Office

Board Members in Attendance: Jodi Abrahams, Ellen McKay, Craig Pfantz, Cynthia Mansager, Joel Phillips, Evan Folk, Kim Elder, Steve Salasek, Dale Thompson, Joel Greer. **Guests:** Marie Thoms, Caitlan Reineke, Rhonda Braudis, Tiffany Eibs.

Roll Call: Le Grand, Ferguson, State Center, Melbourne, Sheriff's Office, Laurel, County, Marshalltown

Call meeting to order: Meeting called to order at 6:04pm

Approval or Amendment of Agenda Items:

1. Approval of July 2024 Agenda – Motion to approve by Elder, seconded by Folk. All ayes. Motion carries.
2. Approval of April 2024 minutes – Motion to approve by Greer 2nd by Folk. All ayes. Motion carries.
- 3.

Discussion and Possible Action

1. Mayor Greer, 28E, Rental Agreement

- i. Discussed in 911 Service Board Meeting. Motion to approve by Folk seconded by Salasek. All ayes. Motion carries.

2. Employee Recognition

- i. Supervisory Tiffany Eibs received commendation and recognition for 10 years of employment with the Marshall County Communications Commission. Braudis stated that Tiffany is her right hand and always does an outstanding job in everything that she does.

3. MOU – MCCC and EMA

- i. Elder discussed a meeting that occurred with State of Iowa Homeland Security. There was a discussion and the state recommended for all counties that there was a need for an MOU with someone that would run a line item through budget. The MOU would be for an entity that runs another entity through their budget. Braudis advised that it is something that is already done, but now there will be more documentation. The MOU will cover different line items, such as termination, governing loss, and specifics on what funds can be used for. The MOU needed to be signed by chair of commission and the chair of the EMA commission. Elder advised that this will be a benefit as it as it makes the county eligible for different levys. Greer questioned as to why there was required 18 month notice to terminate listed and Elder explained that it is for budgetary reasons. Mansager pointed out a spelling issue in the witness of signature section. "his" should be changed to "this. Braudis will fix. Motion to approve with spelling correction by Greer, seconded by Folk. All ayes. Motion carries.

4. Budget/Updates

- i. Braudis advised that there is 8.88% remaining in the budget from last year. She credits staff for modifying shifts to avoid overtime.

5. Report

- i. Braudis prepared and presented the board with a 5-year review packet. It's over changes that have taken place (titles, pay structure, etc). Braudis credits staff for creating healthy environment. The last new hire started last week and the communication center has been fully staffed for the last 6 months. The communications center has newer tech (i.e. PreparedLive). Braudis states that she is looking forward to the future as technology continues to evolve and that the new technology aides the communications operators in keep responders safe. Braudis also explained that staff is looking at another union for pay/wage scale, as the last one was dissolved. Braudis is continuing to focus on staff development in the future and investment in staff. Braudis explained that previous goals a have been met such as EMD being implemented, tactical dispatchers being trained and gaining their INTD certification. There is also a section in the packet for grant funding that has been received. The commission would be able to do a walk-through in November of the Command Trailer.

6. Old business – None

7. New business

Salasek advised that Alliant energy has shut off power at LeGrand tower, but the generator kicked in like it was supposed to and the tower remained operational. The cause was an issue with addressing on the Alliant bill and bill was not paid. It was scheduled not to be shut down, but there was an error on their part and it was. There will be conversations with Alliant happening shortly.

8. Public Comment – None

Adjournment – Motion to approve by Folk, seconded by Greer. All ayes. Motion carries. Meeting adjourned at 06:27pm.