

MARSHALL COUNTY 911 BOARD

909 S 2ND ST. MARSHALLTOWN, IA 50158, PH: 754-5725, FX: (641-752-1211)

PUBLIC MEETING NOTICE MARSHALL COUNTY 911 SERVICE BOARD

Location of Meeting: Marshall County Sheriff's Office
2369 Jessup Ave Marshalltown, IA Meeting Room ~ 3rd Floor

Thursday, January 2, 2025 5:30 PM

Notice to the public -The executive committee of the Joint 911 Service Board welcomes comments from the public during discussion. You are requested to state your name for the record and limit the time used to present your remarks in order that others may be given the opportunity to speak. The normal process on any agenda item is for the Chairperson to read the item from the agenda, input is received from the audience, the service board is given the opportunity to comment on the issue or respond to the audience concerns, a motion is placed on the floor and the vote is taken.

PUBLIC HEARING 5:30 p.m.

1. Open Hearing - Chair
2. Roll Call / Sign In Sheet - Secretary
3. Calls or correspondence received concerning proposed published budget
4. Discussion – E911 Board
5. Discussion - Public
6. Close Hearing

Agenda - Call Meeting to Order

Discussion and Possible Action

1. Approval of January 2025 Agenda
2. Approval of December 2024 Meeting Minutes
3. Approval of December 2024 Bills
4. E911 Budget Approvals / Updates / Approval for State Submission

Unfinished / Old Business

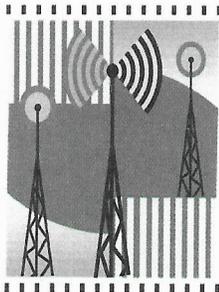
New Business

Public Comments

Public Forum: This time is set aside for comments from the public on topics other than those listed on the agenda.

Adjournment: There being no further business to come before the Service Board, the meeting is adjourned.

Next Meeting: Thursday, April 10, 2025



RHONDA BRAUDIS, 911 COMMUNICATIONS DIRECTOR PH (641) 754-4750

BOARD MEMBERS

JARRETT HEIL (BOS), JOEL PHILLIPS, VICE CHAIR (MCSO), SAM BRYANT (ST. ANTHONY), EVAN FOLK (LAUREL), JOEL GREER (MARSHALLTOWN), KIM ELDER (EMA), PATRICK HEMMING (ALBION), CYNTHIA MANSAGER, CHAIR (MELBOURNE), DYNETTE MOSHER (LISCOMB), CRAIG PFANTZ (STATE CENTER), LES MEYERS (GILMAN), JODI ABRAHAMS (LEGRAND), DALE THOMPSON (FERGUSON), CYRIL THILL (RHODES), MARIE THOMS (MARION TOWNSHIP), MADELEINE WELTON (HAVERHILL), CHAD AFFELDT (CLEMONS)

Marshall County 911 Service Board Meeting Minutes

December 12th 2024 – Location Marshall County Sheriff's Office

Board Members in Attendance: Steve Salasek, Evan Folk, Joel Greer, Kim Elder, Cynthia Mansager, Craig Pfantz, Jodi Abrahams, Dale Thompson, Marie Thoms, Madeleine Welton, and Joel Phillips **Guests:** Glenda Thompson, Rhonda Braudis, Tiffany Eibs, Caitlan Reineke, John Lauer, Jon Thomas

Roll Call: Laurel, Marshalltown, Melbourne, State Center, LeGrand, Ferguson, Marion Township, Haverhill, Sheriff's Office, Marshall County

Call Meeting to Order: Meeting called to order at 5:33pm

Discussion and Possible Action

1. Approval of December 2024 Agenda

- i. Motion to approve by Thompson, 2nd by Pfantz. All ayes. Motion carries.

2. Approval of November 2024 Meeting Minutes

- i. Motion to approve by Greer, 2nd by Thoms. All ayes. Motion carries.

3. Approval of November 2024 Bills

- i. Braudis discussed November bills. No questions or discussion. Motion to approve by Phillips, 2nd by Thompson. Roll call taken. All ayes. Motion carries.

4. Mediaworks Recording System

- i. Braudis explained that the recorder had a critical failure last week and it has been replaced. Cost was \$89,000, but Braudis explained that by planning ahead the cost did not affect the budget as it was paid for by the ARPA grant.

5. E911 Surcharge Budget/Updates/26 FY

- i. Braudis provided the board with copies of the surcharge budget. Braudis pointed out that she will be moving more money into the assigned funds balance to plan ahead and avoid deficits in the future. There was a change in the surcharge balance from \$420,000 to \$405,000 because surcharge funds are going down. That total includes a \$100,000 line marked for any grants that are received. Braudis also reported that there have been some issues since going to Shared Services. The issues involve moving to shared services and the city of Marshalltown moving to Granite for phones. There are currently issues that are affecting 911 and administrative lines, she is still trying to figure out the cause of the issues. Braudis requested that the \$100,000 be available should another option be sought out. Pfantz asked where the money for that would be coming from if there is not enough grant money. Braudis explained that there weren't any grants that would cover the phone system, but the \$100,000 would go towards that as well as money from the budget. She advised that she has hopes that this can be resolved, but would like to have back-up options. Phillips asked about if this will affect utilities in the building. Braudis advised it would not. John Lauer advised that any change would be dispatch only, other entities in the building would not be affected. Folk asked if it was an issue with Zetron or phone service provider. John Lauer with RACOM advised that he is going through the case and reviewing it. There have been issues with transfers, lines not ringing, audio issues. Motion to approve 911 surcharge budget as updated tonight by Thompson, 2nd by Welton. Roll call taken. All ayes. Motion carries.

6. Chair, Vice-Chair 2025 – Nominations & Vote

- i. Current Chair is Mansager and Vice-Chair is Phillips. Motion to nominate Mansager for Chair by Folk, 2nd by Thompson. Mansager accepted. All ayes. Motion carries. Motion to nominate Phillips for Vice-Chair by Folk, 2nd by Welton. Phillips accepted. All ayes. Motion carries.

Unfinished/Old Business

No unfinished/old business.

New Business

No new business.

Public Comments

No public comments.

Adjournment: Motion to adjourn by Thompson, 2nd by Folk. All ayes. Motion carries. Meeting adjourned at 5:52pm.

SURCHARGE FUND - EXPENDITURES

Fiscal Year July 1, 2025 - June 30, 2026

		FYE Actual June 30, 2024	FYE Estimated June 30, 2025	FYE Budgeted June 30, 2026
Administration				
Personnel Costs Database Mgmt/Addressing	1			
Office Supplies	2	15,508	30,000	30,000
Postage	3	132	200	200
Advertising & Promotion	4	66	300	300
Insurance	5	18,476	40,000	40,000
Training Expense	6	25,369	30,000	30,000
Other	7		100,000	100,000
Communications				
911 Telephone Expense	8	8,574	10,000	10,000
Other Telephone Expense	9		15,000	15,000
Next Generation 911 GIS, Data Processing and Addressing				
911 Data Base/MSAG* (Telephone Co.)	10			
911 Data Base/MSAG* (Other)	11	2,449	15,000	15,000
Next Generation 911 GIS Data Management	12			
Mapping Expense	13			
Sign Expense	14			
Other	15		4,500	4,500
Equipment Repair & Maintenance				
Telephone Equipment Repair & Maintenance	16			
Radio Equipment Repair & Maintenance	17	49,239	110,000	100,000
Other Equipment Repair & Maintenance	18	44,659	30,000	25,000
Contracted Services				
Consultant Fees	19		5,000	5,000
City Governments	20			
County Governments	21			
Telephone Companies	22			
Capital Expenditures				
Communications Towers & Equipment	23		10,000	10,000
Vehicle & Portable Radios	24			
PSAP** Telephone Equipment	25		10,000	10,000
PSAP** Other Equipment	26		10,000	10,000
Addressing (signs)	27			
Other	28			
Debt Service				
Iowa Finance Authority	29			
Other	30			
Subtotal Expenditures	31	164,472	420,000	405,000
TRANSFERS OUT	32			
Ending Fund Balance				
Reserved(Nonspendable/Restricted/Committed)	33			
Assigned Fund Balance	34	600,000	600,000	1,000,000
Unassigned Fund Balance	35	864,612	869,612	474,612
Total Ending Fund Balance	36	1,464,612	1,469,612	1,474,612
TOTAL REQUIREMENTS (Lines 31, 32 & 36)	37	1,629,084	1,889,612	1,879,612

OPERATING FUND - EXPENDITURES

		FYE Actual June 30, 2024	FYE Estimated June 30, 2025	FYE Budgeted June 30, 2026
Administration				
Salaries & Benefits	1			
Office Supplies	2			
Postage	3			
Advertising & Promotion	4			
Insurance	5			
Training Expense	6			
Other	7			
Communications:				
911 Telephone Expense	8			
Other Telephone Expense	9			
Next Generation 911 GIS, Data Processing and Addressing				
911 Data Base/MSAG* (Telephone Co.)	10			
911 Data Base/MSAG* (Other)	11			
Next Generation 911 GIS Data Management	12			
Mapping Expense	13			
Sign Expense	14			
Other	15			
Equipment Repair & Maintenance				
Telephone Equipment Repair & Maintenance	16			
Radio Equipment Repair & Maintenance	17			
Other Equipment Repair & Maintenance	18			
Contracted Services				
Consultant Fees	19			
City Governments	20			
County Governments	21			
Telephone Companies	22			
Capital Expenditures				
Communications Towers & Equipment	23			
Vehicle & Portable Radios	24			
PSAP** Telephone Equipment	25			
PSAP** Other Equipment	26			
Addressing (signs)	27			
Other	28			
Debt Service				
Iowa Finance Authority	29			
Other	30			
Subtotal Expenditures	31	0	0	0
Transfers Out	32			
Ending Fund Balance				
Reserved(Nonspendable/Restricted/Committed)	33			
Assigned Fund Balance	34			
Unassigned Fund Balance	35	0	0	0
Total Ending Fund Balance	36	0	0	0
TOTAL REQUIREMENTS (Lines 31, 32 & 36)	37	0	0	0

**NOTICE OF PUBLIC HEARING BUDGET ESTIMATE Fiscal Year July 1, 2025 - June 30, 2026
Marshall County 911 Service Board**

The 911 Service Board of the above named jurisdiction will conduct a public hearing on the proposed fiscal year budget as follows:

Meeting Date: 1/2/2025 Meeting Time: 05:30 PM Meeting Location: 2369 Jessup Ave Marshalltown, IA 50158 Meeting Room 3rd Floor

At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget. This notice represents a summary of the supporting detail of budgeted receipts and expenditures on file with the 911 Service Board Secretary. Copies of the Supplemental Budget Detail will be furnished upon request.

	FYE June 30, 2024 Actual Expenditures	FYE June 30, 2025 Re- Estimated Expenditures	FYE June 30, 2026 Proposed Expenditures	Transfers Out	Estimated Ending Fund Balance June 30, 2026	Estimated Beginning Fund Balance July 1, 2025	Estimated Other Receipts	Transfers In	Estimated Amount To Be Raised By Surcharge
1. Surcharge Fund	164,472	420,000	405,000	0	1,474,612	1,469,612	105,000		305,000
2. Operating Fund	0	0	0	0	0	0	0	0	
3. TOTAL	164,472	420,000	405,000	0	1,474,612	1,469,612	105,000	0	305,000

**ADOPTED BUDGET AND CERTIFICATE OF TAXES Fiscal Year July 1, 2025 - June 30, 2026
Marshall County 911 Service Board**

File one copy of the Adopted Budget Summary, the Supplemental Detail, and Proof of Publication with the County Auditor by April 30.

Adopted Date: (entered upon adoption) Contact Name: Rhonda Braudis Contact Telephone Number: (641) 754-4750

	FYE June 30, 2024 Actual Expenditures	FYE June 30, 2025 Re- Estimated Expenditures	FYE June 30, 2026 Proposed Expenditures	Transfers Out	Estimated Ending Fund Balance FYE June 30, 2026	Estimated Beginning Fund Balance FYE July 1, 2025	Estimated Other Receipts	Transfers In	Estimated Amount To Be Raised By Surcharge
1. Surcharge Fund	164,472	420,000	405,000		1,474,612	1,469,612	105,000		305,000
2. Operating Fund	0	0	0		0	0	0	0	
3. TOTAL	164,472	420,000	405,000	0	1,474,612	1,469,612	105,000	0	305,000

CERTIFICATION

To the County Auditor and the Board of Supervisors of the above-named jurisdiction, in the State of Iowa:

At a meeting of the 911 Service Board for the above-named jurisdiction, on the date indicated above, the budget for the fiscal year stated above was adopted as summarized above.

(Secretary Signature of Certification)

(County Auditor Signature of Certification)