



## Marshall County Emergency Management Agency

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2369 Jessup Avenue Floor #3 Admin. Bldg. Marshalltown, Iowa 50158  
PH: (641) 754-6385 Fax (641) 754-6389  
Kim Elder, Coordinator

**The Marshall County Emergency Management Commission met January 2nd, 2025 (Thursday) at 6:21 p.m. Public Hearing for the FY26 Emergency Management budget at 2369 Jessup Avenue, EOC/Training Room – 3<sup>rd</sup> Floor, Marshalltown Iowa 50158 with 9 members present.**

### PUBLIC HEARING MINUTES

Open Hearing – Vice Chair Phillips opened the public hearing at 6:21 p.m.

Roll Call / Sign In Sheet – Secretary was sent around. Those present were Maddie Welton, Haverhill; Jarret Heil, Board of Supervisors (appointed to this commission by the BOS for 2025); John Lauer, Racom; Dale Thompson, Ferguson; Glenda Thompson, Ferguson Alternate; Marie Thoms, Marion Township; Cynthia Mansager, Melbourne; Patrick Henning, Albion; Craig Pfantz, State Center; Jodi Abrahams, LeGrand; Joel Phillips, Sheriff; Caitlan Reineke, MCCC; Kim Elder, EMA; Joel Greer, Marshalltown (Zoom); Duane Vos, Racom (Zoom); Tiffany Eibs, 911 (Zoom); Mike Tupper, Marshalltown PD Chief (Zoom).

Calls or correspondence received concerning proposed published budget – None received.

Discussion - EM Commission – Elder stated that the proposed budget was published as approved by the commission, in the Times Republican and the Mid Iowa Enterprise. It was also posted on the county website and the EM Facebook page. No further discussion.

Discussion – Public – No public discussion.

Close Hearing – Public hearing was closed by the Vice Chair at 6:22 p.m.

**MINUTES FOR LEMS MEETING:**

Call to Order by the Vice Chair, Phillips, at 6:22 p.m.

Motion for approval of the agenda for the January 2, 2025 meeting by Marshalltown, seconded by Albion. All in favor, motion carried.

Motion for approval of minutes for December 12, 2024 meeting by Melbourne, seconded by Ferguson. All in favor, motion carried.

Welcome New Commission Members – Kim welcomed Jarret Heil to the commission and shared information on EM with him.

Vote and Appointing Chair and Vice Chair of Commission - Nominations for Chair opened by Vice Chair Phillips. Motion to nominate Phillips for Chair made by Ferguson. No further nominations from the floor. Ferguson motioned for the ceasing of the nominations for Chair. Phillips will be 2025 Chair for EM Commission. Chair Phillips opened the nominations for Vice Chair. Sheriff Phillips motioned to nominate Craig Pfantz, State Center, to the position of Vice Chair. No further nominations for Vice Chair were had from the floor. Melbourne motioned for nominations to cease. Craig Pfantz will be the Vice Chair for 2025. No further discussion.

Adoption of the FY2025 (July 1, 2025 through June 30, 2026) MCEM Budget – The proposed budget was printed as below.

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12/16/24, 10:28 AM

Local Government Property Valuation System

**NOTICE OF PUBLIC HEARING --- PROPOSED BUDGET Fiscal Year July 1, 2025 - June 30, 2026  
Marshall County Emergency Management Commission**

The Emergency Management Commission of the above-named County will conduct a public hearing on the proposed fiscal year 2025/2026 budget as follows:  
Meeting Date: 1/2/2025 Meeting Time: 06:00 PM Meeting Location: Marshall County Sheriffs Office 2369 Jessup Avenue, Floor 3 Marshalltown, IA 50158  
At the public hearing any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget. This notice represents a summary of the supporting detail of receipts and expenditures on file with the County Coordinator.

	Actual FYE June 30 , 2024	Estimated FYE June 30 , 2025	Proposed FYE June 30 , 2026	
<b>BEGINNING FUND BALANCE:</b>	1	356,312	334,488	154,779
<b>REVENUES:</b>				
County Contribution	2	27,395	28,217	29,628
Other Revenues	3	1,810,435	2,079,820	2,171,211
Total Revenues (2+3)	4	1,837,830	2,108,037	2,200,839
<b>EXPENDITURES:</b>				
Administration and Operations	5	1,852,937	2,279,646	2,348,886
Capital Outlays	6	6,717	8,100	6,600
Total Expenditures (5+6)	7	1,859,654	2,287,746	2,355,486
<b>Total Ending Fund Balance</b>	8	334,488	154,779	132

\* Published in the TR on December 18, 2024 and MIE on December 20, 2024.

Proposed 5% increase in assessments for county and cities. Proposed 5% increase in hazmat levy – county. Proposed 3% increase in salary. Elder entertained questions from the commission and guests. No further questions. Elder mentioned that the budget remains very limited and that the budget increases will have to happen to maintain the EM program. With large increases in insurance and the hazmat contract, there needs to be a matching increase in revenues in the coming years. Motion by Ferguson to approve

the FY26 budget as published. Motion seconded by LeGrand. No further discussion.  
Roll Call Vote

City/County	Mayor/Rep	Phone	Yes (in favor)	No (not in favor)
Albion	Henning		Yes	
Clemons	Not present			
Ferguson	Thompson		Yes	
Gilman	Not present			
Haverhill	Welton		Yes	
Laurel	Not present			
LeGrand	Abrahams		Yes	
Liscomb	Not present			
Marshall County BOS	Heil		Yes	
Marshall County Sheriff's Office	Phillips		Yes	
City/County	Mayor/Rep	Phone	Yes (in favor)	No (not in favor)
Marshalltown	Greer		Yes	
Melbourne	Mansager		Yes	
Rhodes	Not present			
Saint Anthony	Not present			
State Center	Pfantz		Yes	
			In favor	opposed

\*Called or e-mailed votes as noted above. – None received.

Old Business – Elder gave an overview of what the HazMat levy is used for, stating it is mostly used for the contract with Des Moines HazMat for coverage of Marshall County. It is also used for training and equipment as needed for the first responders in our county. This fund will need to be increased due to the increase in the contract fees.

New Business – Elder stated that she has been funded fully to attend the Government Social Media conference in May through Marshall County Public Health (grant dollars). She will also be attending the Iowa EM Association conference in Okoboji (U of O) in May, the National Homeland Security Conference in August, the Iowa Homeland Security Conference in October, and the International Emergency Management Association conference in November.

Other Business – No other business.

Public Forum- No public comment.

Adjournment- There being no further business to come before the Commission, the meeting is adjourned at 6:35 p.m.

Next meeting: Thursday, April 10, 2025 6 p.m.