



## **MARSHALL COUNTY COMMUNICATIONS COMMISSION**

### **Marshall County Communications Commission Meeting**

**June 5, 2025**

**Immediately following the E911 Board Meeting which starts at 5:30**

2369 Jessup Ave Marshalltown, Iowa      Meeting Room ~ 3<sup>rd</sup> Floor (off the Lobby)  
Marshall County Sheriff's Office ~ Marshalltown, Iowa

#### **Call Meeting to Order**

#### **Approval or Amendment of Agenda Items**

- 1. Approval of June, 2025 Agenda**
- 2. Approval of January, 2025 Meeting Minutes**

#### **Discussion and Possible Action**

- 1. Reminder there was NO APRIL MEETING – EVERYTHING COVERED IN 911 SERV BRD MTG**
- 2. Bowman 20 Year Service Award**
- 3. Reineke 5 Year Service Award**
- 4. AFSCME Agreement**
- 5. Apprenticeship Program**

#### **Unfinished / Old Business**

#### **New Business**

#### **Public Comments**

**Next Meeting: Thursday, November 13, 2025**

## Marshall County Communications Commission Meeting Minutes

January 2<sup>nd</sup>, 2025 – Location Marshall County Sheriff's Office

**Board Members in Attendance:** Madeleine Welton, Jarrett Heil, Dale Thompson, Cynthia Mansager, Patrick Hemming, Craig Pfantz, Jodi Abrahams, Joel Phillips, Kim Elder, Joel Greer **Guests:** Glenda Thompson, John Lauer, Michael Tupper, Rhonda Braudis, Caitlan Reineke, Tiffany Eibs, Duane Vos, Marie Thoms

**Roll Call:** Board of Supervisors, Marshalltown, EMA, Albion, Melbourne, State Center, Ferguson, Le Grand, Sheriff's Office, Haverhill

**Call meeting to order:** Meeting called to order at 5:47pm

### Approval or Amendment of Agenda Items

1. **Approval of January 2025 Agenda**
  - i. Motion to approve by Hemming, seconded by Abrahams. All ayes. Motion carries.
2. **Approval of December 2025 Meeting Minutes**
  - i. Correction - Wendy Eldridge had attended, but was not listed in attendees.
  - ii. Motion to approve with correction by Elder, seconded by Welton. All ayes. Motion carries.

### Discussion and Possible Action Items

1. **MCCC Salary and Benefits Budget/ Comments/ Approval for EMA State Submission**
  - i. Braudis advised that the budget now reflects the 3% salary increase that the board discussed in December. There were numbers highlighted at the bottom of the budget packet. A total of \$2,042,872.06, which includes salaries/benefits, \$196,838 for maintenance, and \$12,000 for rent. It is a 2.184% increase when looking at just wages/ benefits, but is a 3.81% increase considering all factors. Braudis credited the lower increase amount to being fully staffed and the reduction of overtime. Braudis also presented calls for service and staffing statistics for Jasper County as the board had requested at the last meeting. Motion to approve budget and add to EMA state submission by Mansager, seconded by Hemming. Roll call taken. All ayes. Motion carries.
2. **Annual Report**
  - i. Braudis presented the annual report packet to the board and pointed out the increase in agency instructors, provided information about the RPL program, calls for service and personnel action statistics.
3. **RPL Report – Caitlan Reineke**
  - i. Caitlan Reineke presented the board with an information packet for her Service Project. She advised that she had been researching different 40-hr telecommunicator training courses and compared ILEA, APCO, NENA, and IAED. She discussed the difference in cost between each program and discussed the need to pay for mileage, per diem, and possible lodging if attending the ILEA course as it is currently only offered in person. She also explained the need for consistency in a viable training program and also provided copies of the Iowa Admin Rules as well as Nation Standards and the APCO ANSI standards. Braudis explained the reasoning behind having a consistent program and how the standards are developed. Welton asked how the RPL program was structured and Caitlan explained that it is a virtual course with different sections and classwork. With each section there is a smaller project in addition to the overall Service Project. No other discussion or questions.

### Unfinished/Old Business

No unfinished/old business.

### New Business

No new business.

### Public Comments

No public comments.

**Adjournment:** Motion to adjourn by Hemming, seconded by Mansager. All ayes. Motion carries. Meeting adjourned at 6:19pm.

**Next Meeting: Thursday, April 10<sup>th</sup> 2025 // Location: Marshall County Sheriff's Office**